



Artist in Residence

Eastbourne College (Inc.) is excited to support a visual arts graduate in the development of their creative practice by offering this one-year fixed term residency in a thriving independent school, which is a Platinum Artsmark centre, on the Sussex coast.

Located in Eastbourne's Devonshire Quarter next to the Towner Gallery, the College boasts excellent networking opportunities with Towner as well as connections and involvement in wider community arts projects through the Coastal Schools Partnership.

The Artist in Residence will work closely with the pupils and staff across art, photography and textiles. They will have access to our studios and equipment including printmaking facilities, sewing machines, Mac suite and photographic darkroom which are open throughout the week as well as most weekends. In addition, the successful candidate will be offered the opportunity to exhibit their work in the College gallery spaces which can also be opened to the public.

In return, the residency will involve a maximum of 20 contracted hours per week in which the Artist in Residence will assist the art, photography and textiles staff in duties such as delivering workshops to pupils, curating and maintaining displays and exhibitions and providing technical support to the mission of the department before, during and after lessons. The artist in residence is required to support pupils in their use of digital media; therefore a working knowledge of Adobe Creative Cloud applications is essential.

During non-directed time it is expected that the Artist in Residence would maintain a presence within the College and develop their own practice in the studio space provided.

The successful candidate will be passionate, approachable, and enthusiastic, will have an interest in arts education, a willingness to engage with and support pupils and staff colleagues as well as the flexibility to work across the visual arts departments. We welcome applications from graduates of any visual arts discipline as long as they have the required digital media skills as per the job description.

Job Description

1. **Job Title:** Artist in Residence
2. **Responsible to:** Director of Art (and on occasion, head of Textiles)
3. **Duties and Responsibilities**
 - Inspire, motivate and foster good relationships with pupils and staff
 - Provide technical support and assistance, particularly with Adobe CC to the department of art, photography (and sometimes textiles).
 - Liaise with pupils to support with the development of ideas/portfolios
 - Assist and lead on the curation of internal displays and exhibitions

- Deliver arts enrichment workshops to pupils and staff
- Utilise the College's visual arts facilities to develop own creative practice
- Develop personal work to be exhibited within the College (this may include collaborations with pupils and staff)
- Any other duties considered relevant and necessary to the post.

4. Safeguarding Duties

- The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact will be to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy Statement and staff code of conduct at all times.
- The post holder will be engaging in regulated activity. There are particular safeguarding issues requiring attention for this post.
- This role may require the post holder to be aware of protecting the physical safety of pupils and at times be in a setting that requires them to respect the privacy of pupils. They may be the responsible adult in a scenario and must be aware of all relevant procedures in that setting.
- If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School they must report any concerns to the School's Designated Safeguarding Lead or, if they are the School's DSL, to the Headmaster and relevant agencies.

5. Person Specification

Attribute	Essential	Desirable
Education and Training	• Undergraduate or postgraduate in a visual arts course such as (but not limited to) Fine Art, Graphic Communication, Photography or Textile Design	
Knowledge and experience	• An understanding of Adobe Creative Cloud software or equivalent • Evidence of creative practice development (a portfolio of work) • Excellent knowledge and innovative practice in one or more visual arts disciplines	• Experience delivering workshops • Understanding of photographic darkroom processes • An understanding of building a social media profile as a practicing artist • Experience of exhibiting work either solo or as part of a group
Skills	• Excellent communication and listening skills • A high level of ICT and digital media competency • An inclusive manner and the ability to work in a team	Specialist in one or more of the following disciplines: • Ceramics and/or sculpture • Painting/canvas stretching • Photographic darkroom processing • Textile design techniques and processes • Printmaking

Personal qualities	• A belief in the College's core values and the determination to uphold them • An ability to set deadlines, meet them and manage expectation against them • An ability to build, foster and sustain positive relationships with all in the College community • Enthusiasm, patience, compassion, courage, resolve and objectivity • Dedication, loyalty, commitment and positivity • Capacity for hard work • An ability to embrace change and development positively • Being a positive role model for all in the College community by virtue of approachability, personal conduct and standards of expectation • To be a lead learner	
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6. Terms and conditions:

Contract: One-year fixed-term contract

Salary: £9,200 per annum

Hours of Work: 20 hours per week with actual times by arrangement with the Line Manager, during term time only.

Holiday: 28 days paid annual leave, pro rata, to be taken in school holidays. Holiday pay is included in the salary.

Pension: After three months' service you may be automatically enrolled into the Eastbourne College WorkSave Pension Scheme (details are available from the HR Department), depending on your level of earnings, however you may also choose to opt in to the pension scheme. The Charity will contribute 5% of your gross salary and you will be expected to contribute 3%. You may choose to opt out of the pension scheme

Other benefits include:

- Life Assurance
- Employee Assistance Program
- Lunch during normal working hours plus tea, coffee, fruit and biscuits
- Free use of Charity facilities including pool and gym
- Free tickets to College productions

7. Application process:

To apply, please visit www.eastbourne-college.co.uk/contact/employment-opportunities/ and click the '**Apply Now**' button.

A cover letter of application and an up-to-date CV should be uploaded with this online application form. Please include any digital images of personal practice or link to digital portfolio. Physical examples of work can be reviewed at the interview.

The closing date for applications is **noon on Wednesday 11 March 2026**.

We reserve the right to withdraw this vacancy if we are successful in finding an appointment.

For further information, please contact hr@eastbourne-college.co.uk or tel: 01323 452288.

8. Safeguarding and Equal Opportunity Statements

Eastbourne College (Incorporated) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The appointment is subject to an enhanced DBS check, pre-employment medical questionnaire and positive references.

The post is exempt from the Rehabilitation of Offenders Act 1974 and the Charity is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

Eastbourne College (Incorporated) welcomes applications from all sectors of the community as we aspire to attract staff that match the social and cultural diversity of our pupil intake. We consider the most important factor to be the right skills, abilities and attitude for the job which will ultimately improve the wellbeing and education of the pupils.