

GUARANTEED PLACE FORM

IMPORTANT

Before signing this Guaranteed Place Form you should read (i) the terms and conditions attached to this Guaranteed Place Form and (ii) the School's Code of Behaviour. You should draw the Code of Behaviour to the attention of your child.

Full name of child:

Choice of housing provision: ☐ Day ☐ Day+ ☐ Flexi3 ☐ Boarding ☐ Full Boarding

First preference of House:

Second preference of House:

Academic year of entry:

We accept the offer of a place at the School for our child (named above) and will arrange for a direct bank transfer by the deadline stated in the offer letter.

We acknowledge receipt of a copy of the current School Rules and agree that we and our child shall observe and comply with them.

By signing this Guaranteed Place Form we confirm that:

- a. all holders of parental responsibility for the child named above have signed this Guaranteed Place Form and that no one else holds parental responsibility;
- b. we, as holders of parental responsibility for the child named above, live together / separately (please delete as appropriate) at the addresses shown below and we agree to notify the School immediately of any change of address or our family circumstances;
- c. if applicable, we are not (either jointly or individually) in arrears on the payment of any fees or charges owing to our child's current (or previous) school or educational establishment;
- d. unless otherwise notified to the School in writing before signing this Guaranteed Place Form:
 - i. there are no court orders in place in respect of the care or living arrangements of our child or the payment of fees for his/her education;
 - ii. any information or circumstances about us and/or our child that has previously been notified to the School (including as part of the School's registration and admissions process) is and remains complete and accurate.

Please tick what box applies to the named child

- ☐ Our child has the right to enter, live and study in the United Kingdom.
- ☐ Our child has the right to enter, live and study in the United Kingdom under settlement status and visa documentation has been supplied.
- ☐ We require the school to sponsor our child and issue a Certificate of Acceptance of Studies (CAS) to our child so that they may apply for relevant permission to stay in the UK under a child visa. We accept that the school will charge an administrative fee for using the chosen third party to manage the visa process.

Please tick this box if you wish to donate your deposit when your child leaves the School

- ☐ When our child leaves the School we would like to donate our deposit to the School's Bursary fund.

IMPORTANT

When you complete, sign and submit this Guaranteed Place Form, pay the deposit and if relevant, have had the Third Party Payment Agreement form approved, you and the School enter into a legally binding contract, upon the School's terms and conditions.

If you subsequently change your mind and decide to withdraw your child before he or she takes up their place, you may lose your deposit and be responsible for paying us fees in lieu of notice - see Clause 3 of the terms and conditions for more information about this.

Please tick the relevant box if a third party will be paying the school fees
(part / entirety) on your behalf

- ☐ A family member eg grandparents / step parent without legal parental responsibility
- ☐ Company / Employer
- ☐ Trust
- ☐ Other (please state)

Please provide the name and contact details for the third party below:

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Signed by:

(signature).....

(print name).....

(date).....

(relationship to child).....

☐ Tick here to confirm this signatory has parental
responsibility for the child

(address).....

.....

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Signed by:

(signature).....

(print name).....

(date).....

(relationship to child).....

☐ Tick here to confirm this signatory has parental
responsibility for the child

(address).....

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PLEASE NOTE:

Each person with parental responsibility for the child is required to sign this Guaranteed Place Form. The School is entitled to treat any instruction, authority, request or prohibition received from one signatory as having been given on behalf of all signatories and therefore on behalf of all those with parental responsibility for the child.

An exception to this is with regard to a notice of withdrawal of the child from the School - such notice must be signed by all those with parental responsibility for the child (see clause 9 in the terms and conditions)

Bank details for transferring funds:

Account Name: Eastbourne College (Incorporated)
Bank Address: Lloyds Bank, 104 Terminus Road, Eastbourne, East Sussex BN21 3AH
Account No: 00058400
Sort Code: 30 92 86
Swift Code: LOYDGB21092
IBAN Code: GB37LOYD30928600058400

Thank you for completing this form.

Please return the form to: Admissions, Eastbourne College, Old Wish Road, Eastbourne, East Sussex BN21 4JX
admissions@eastbourne-college.co.uk; +44 (0)1323 452323

Please note that after 1 January 2021 the UK will have formally left the European Union and that Eastbourne College and St Andrew's Prep (Eastbourne College Incorporated) will operate as Data Controller within UK domestic law via the UK Data Protection Act 2018 (the UK DPA). Further information on the UK DPA and UK Data Protection governance can be obtained online at <https://ico.org.uk>.